

# **Australasian Virology Society.**

## **2019 Annual General Meeting.**

**Date and time:** Thursday December 5<sup>th</sup> 2019, 1230-1400.

**Place:** Millennium Hotel, Queenstown, New Zealand.

### **Minutes (as accepted at the 2020 AGM)**

#### **1. Present and apologies.**

**Present:** S. Asgari, B Jesaveluk, J Hayward, D Delgado Diaz, S Rawlinson, B Coulson, A Isaacs, B Joyce, D Watterson, R Traves, T Aktepe, G Tachedjian, D Purcell, A Cunningham, P Reading, S Londrigan, P Rudd, L Herrero, N McMillan, P Young, T Tu, G Moseley, K Helbig, K Crosse, D Rawle, K Subbaroa, A Pombioulos, M Beard, P. Speck, F Coulibaly, J Huaman Torres, B Shu, V Dhanasekaran, A Imrie, R Parry, N Newton, C Scott, S Cheung, T Gordon, H Drummer, M Hibma, M Quinones-Mateu, K Johnson, R Bull, J Mackenzie, P White, V Ward, P Waterhouse, G Habarugira, H Bielefeldt-Ohmann, C McMillan, C Bloxham, K Hulme, E Monson, A Khromykh, M Warner, M Husain.

**Apologies:** J Randles, H. Farrell, Ralf Dietzgen, Reena Ghildyal, Nick Eyre, Karen Vickery, Natalie Prow, David Tscharke.

**2. Minutes of the 2018 Annual General Meeting** (December 4<sup>th</sup> 2018, by teleconference). A motion to accept these was proposed by G Tachedjian, seconded by H Drummer. Passed.

#### **3. President's report.**

As provided.

#### **4. Vice President's report.**

As provided.

#### **5. Treasurers report.**

As provided. The meeting accepted the report.

#### **6. Secretary's report.**

The Society's 2018 annual return, submitted early in 2019 to Consumer Affairs Victoria, was accepted.

#### **7. Membership Secretary's report.**

As provided.

#### **8. Meeting Convener's report.**

##### **MH spoke to this:**

The meeting has been a success, with 187 delegates, including 69 students. Sponsorship is about AU\$24,000. While there are no trade displays, the meeting will generate a surplus of about \$9000. She thanked the members of the LOC, the Executive Committee, and the staff from LA. There was mention of the large number of awards and she thanked the Awards sub-committee.

There was discussion re NZ specific initiatives. MQM spoke to this [will ask MQM to provide details].

#### **9. Membership Model. Presented by H Drummer.**

There was discussion re this. P Speck noted that the proposal had been circulated in September with a request for feedback, but no-one had provided any. A Cunningham suggested a lower fee (\$40) for students. M Hibma suggested parity with ASI fees. It was noted that ASI requires award recipients to be a member for 12 months. M Beard suggested a payment be collected every second year. B Coulson mentioned that every other society collects fees annually. P Young noted that the current arrangement suited the running of a meeting only, but that as the Society matured, it's become appropriate to collect a subscription.

Two motions were proposed:

That the Society charge its members an annual subscription. Proposed by P Speck, seconded by H Drummer. Passed.

That the amount of the full annual subscription be set at \$110. Proposed by P Speck, seconded by H Drummer. Passed.

#### **10. Venue for AVS11, the 2021 Biennial Scientific Meeting.**

Proposals have been received to host the 2021 meeting in Queensland, and in Victoria, Australia. Presentations were made by K Helbig and L Herrero.

A ballot was held, with the votes counted by P Speck and R Bull. The vote was 35 for Fraser Island, 19 for Melbourne.

#### **11. Declaration of vacancy of all committee memberships and offices.**

#### **12. Acceptance of nominations for committee membership and offices.**

##### **Nominations:**

President: G. Tachedjian.

Vice-Pres: H Drummer.

Treasurer: J Mackenzie.

Secretary: P Speck.

Membership Secretary: N Prow.

Ordinary committee members:

D Purcell (now withdrawn)

Miguel Quinones-Mateu

G Moseley

K Helbig

L Herrero

R Bull

K Short.

M Hibma.

#### **13. Election of office holders and committee members.**

No ballot was needed. Officers and committee members therefore took their positions as nominated.

#### **14. Formulation of society by laws**

1. Section 42 of the constitution enables the executive committee to pass by-laws, as long as they do not contravene our constitution or any law.

2. It is proposed a sub-committee will develop draft by-laws.
3. The proposed by-laws will describe matters such as
  - (i) the details of the subscription fee,
  - (ii) guidelines for the maximum number of terms the President may serve,
  - (iii) the role of the vice-President, and
  - (iv) the terms of reference of a proposed Expert Advisory Committee which will consist of all past Presidents.
4. The by-laws sub-committee will present to the executive committee, within a reasonable amount of time, such as 3 months, a draft set of by-laws.
5. The executive committee will discuss the draft by-laws, and after obtaining and considering feedback from members about the proposed by-laws, will pass by-laws into existence.
6. A motion was proposed: "that the meeting adopt the proposal to create by-laws, as described". Proposer: P. Speck, seconder: G Tachedjian. Passed.

**15. Any other business.**

JM raised the R McDiarmid proposal re development of guidelines for collection of biological specimens. The meeting noted that AVS received the proposal and will consider it.

**16. Close of meeting: 1348hrs.**

**Attachments:**

- i. President's report, inc. Membership secretary's report.
- ii. Subscription fee proposal and Vice-president's report.
- iii. Financial statements.